



Dear colleagues and friends

Enclosed you find the agenda for our Council-meeting from **5-8 October 2016** in Zagreb (Croatia), hosted by the *Hrvatsko stenografsko društvo* (Croatian Shorthand Association).

Parallel to our meeting, also the INTERSTENO **IPRS** section will meet in Zagreb. The program foresees some common activities where Intersteno council members and IPRS reporters can exchange ideas.

Venue

Arcotel Allegra Hotel, Ul. kneza Branimira 29, 10000, Zagreb

Participation fees

Basic package (single room, 3 nights)	400,00 EUR	Extra night, single	79,00 EUR
Basic package (double room, 3 nights, 2 persons)	680,00 EUR	Extra night, double	93,00 EUR

Optional excursion to Plitvice Lakes National Park (8 October) 60,00 EUR

Hotel parking garage (per day) 13,00 EUR

The basic package includes:

- 3 nights with breakfast in Arcotel Allegra Hotel, Zagreb
- welcome dinner and 2 lunches at the hotel
- use of conference rooms and technical equipment the hotel
- coffee break once a day (or more, if requested)
- mineral water on the tables, in quantities as needed
- guided tourist tour of the city
- gala dinner at a Croatian restaurant in Zagreb
- tourist tax
- use of fitness/wellness/massage at the hotel, with booking at least 12 hours in advance.

Registrations and payments

- Registrations go only online at www.stenograf.hr/council-iprs-2016-registration-form before the end of June 2016.
- The participation fee should be paid to the following account, all bank costs at your charge:
Name: Hrvatsko Stenografsko Društvo, Ulica Nikole Tesle 5/1, HR-10000 Zagreb, Croatia
Bank: Zagrebačka Banka, Zagreb, Trg bana Josipa Jelačića 10
IBAN: HR2723600001101514909 – BIC/SWIFT: ZABAHR2X

Proposals from members to be dealt with during the meeting in Zagreb can be send to secretary@intersteno.org before the end of June 2016.

With our best wishes for a good summer and hoping to see you in Zagreb!

Sincerely yours

Danny Devriendt
Secretary-Treasurer

Fausto Ramondelli
President

Enclosed: Agenda - Program

Program

Wednesday, October 5, 2016		
Morning	Arrival of the board members	Board
Day	Arrival of all participants	All
14.00	Board meeting	Board
20.00	Welcome dinner	All

Thursday, October 6, 2016		
09.00	Council meeting 1	Council
12.00	Lunch	All
13.30-16.30	IPRS meeting 1	IPRS
17.00-20.00	Council meeting 2	Council
Evening	Free evening	All

Friday, October 7, 2016		
09.00	Council meeting 3 - IPRS meeting 2 (parallel)	Council / IPRS
12.00	Lunch	All
13.30-16.00	Guided city tours - Visit to the Croatian Parliament	All
16.30-17.30	Visit to HSD - Croatian Shorthand Association (CSA) group photo, cocktail	All
20.00	Gala dinner	All

Saturday, October 8, 2016		
All day	Excursion – Plitvice National Park	All - optional



Agenda council meeting 5-8 October 2016 Zagreb

1	Reflection on the congress 2015 in Budapest Congress activities Financial results
2	Approval of the minutes of the council meeting 2015 Budapest
3	Congress 2017 Berlin: <ul style="list-style-type: none">• Venue and program• Participation fees
4	Finances and budget <ul style="list-style-type: none">• general• members
5	Proposals from countries (send in before end of June 2016)
6	Professional competencies and skills and certification program
7	Congress conferences 2017
8	Competitions: <ul style="list-style-type: none">• Jury: members• Competition proposals:• Internet competition
9	IPRS
10	Scientific and educational committee
11	Reflection on the future of INTERSTENO
12	Web and social network management Intersteno website (integration IPRS website)
13	Secretarial staff
14	Proposals for elections in Berlin 2017 - procedures
15	Proposals for council meeting / congress after Berlin 2017
16	Miscellaneous

